



Technical Compliance Checklist & Scoring Guide (Annex I)			
Tender Reference: WARDI/Care/Nagasho/Procurement-03			
Service: Framework Contract for Catering & Venue Services			
Location: Beledweyne, Hiran Region, Somalia			
A. Technical Compliance Checklist (To be completed by bidder)			
No	Requirement	Yes/No	Supporting documents
1	Valid company registration provided		
2	Company profile submitted		
3	Experience in catering or hotel services indicated		
4	Ability to provide meals per person		
5	Availability of catering equipment and staff		
6	Availability of suitable venue		
7	Functional air conditioning in venue		
8	Adequate seating capacity		
9	Training setup (tables, chairs, flipchart)		
10	Ability to provide meals and beverages as per BOQ		
11	Hygiene and food safety practices described		
12	Ability to deliver services in Beledweyne		
Bidder Declaration:			
I certify that the above information is accurate and supported by the attached documents.			
Name: _____ Signature: _____ Stamp: _____			
B. Technical Evaluation Scoring (Committee Use Only)			
No	Criteria	Description	Maximum Score
1	Valid tax compliance certificate	Provide valid tax certificate.	10 Points
2	Valid registration certificate	Provide Valid registration certificate	10 Points
3	Past experience	Provide sample agreements	20 points
4	Quote validation 3 years	Validatite of the qoute	20 points
Total Technical Score: _____ / 60 Points			
C. Scoring Guidance (Applied to Each Criterion)			
Score	Interpretation		
1	Very weak or no evidence provided		
2	Limited capacity or insufficient information		
3	Basic acceptable level		
4	Good capacity with clear supporting evidence		
5	Strong, fully established service provider with clear evidence		
D. Evaluation Rules			
Minimum technical score required: (30%)			
Only bidders meeting the threshold proceed to financial evaluation			
Evaluation shall be based on verifiable evidence in the company profile and submitted documents			
The Technical Compliance Checklist supports evaluation but does not automatically guarantee full scores			
WARDI reserves the right to verify submitted information, including site visits where necessary			